

**Annual General Meeting Minutes
West Wellington Community Association
Wednesday May 2, 2007, Fisher Park School**

1) Call to order and establish quorum

- President, Robert Bowman called the meeting to order and confirmed a quorum

2) Welcome and introductory remarks

- President Bowman welcomed everyone to the AGM, introduced himself and asked attendees to introduce themselves.

3) Introduction of current Executive Committee and other Board members of WWCA

- The following current Executive Committee and Board members and volunteers introduced themselves: Christopher Duschenes (V.P), Cathy Bennett (Secretary), Peter Bleyer (Liaison with Community Business Association), Ralph Wiesbrock, Anne-Marie Laurin (Communications), Dave Haskins (Website), John Sutton (Mailing-Lists). The President introduced Francois Matte (Treasurer) and confirmed that he would be arriving a bit later and recommended an amendment to the current agenda moving the Treasurer's report, currently agenda 5(b) to 7(b) following 7(a) Acknowledgement of Outgoing Executive. President confirmed there were no other deletions or amendments to the agenda.

4) Administrative motions:

a. Approval of agenda-delegations/additions

- Secretary moved that the AGM Agenda, as amended, be approved. Janet Glendenning seconded the motion. Motion carried that Acknowledgement of Outgoing Executives becomes (a) with item 5(b), the Treasurer's Report moved to become 7(b).

b. Approval of minutes from 2006 WWCA AGM

- The President noted that the 2006 AGM Minutes were available on the WWCA website and noted that copies were available, if anyone would like one. He then asked those who were in attendance at the 2006 AGM if there were any suggested changes or corrections needed. As no suggested changes or corrections were needed, the President asked from a motion from the floor to approve the minutes from last year's AGM. Anne-Marie Laurin made the motion from the floor and Wayne Cashman seconded the motion. The motion to approve the 2006 AGM Minutes was approved.

5) Reports from current Executive and sub-committee

a. President

The President congratulated the Board for overseeing what has been an exciting and eventful year for the West Wellington Community Association. Activities over the year included: WWCA has been an active participant in the consultation process for the Community Design Plan, Neighbourhood Planning initiative and the Infrastructure and Road Reconstruction of Wellington Street West; we wrote letter to the City on the site plan amendments, ad cash in lieu of parking applications for sites such as the Piccadilly condo development at Wellington and Piccadilly, the Esso Car Wash and sent a letter opposing LCBO's planned closure of the LCBO in Hintonburg; the City also asked the community associations to provide them with comments on various draft policies including the Draft Comprehensive Zoning Bylaw and more recently, the "Special Streets" Discussion paper; WWCA set up a booth last year's Westfest to recruit more people as volunteers and to improve our mailing list. We now have over 300 members on our mailing list; we co-organized and contributed to some of the expenses relating to the Kitchissippi Ward All Candidates meeting prior to the municipal election at St. Francis d'Assise Church in Hintonburg Community Association and the Fisher Park Recreation Council. It was well attended and our Association provided the bulk of the volunteers on the evening of the event; WWCA re-launched its website. It is becoming a great source of up-to-date information on our activities-the address is www.westwellington.ca; we set up a permanent mailing address for WWCA; we initiated our very own Traffic and Parking survey and received responses from over 18% of our mailing list. The results were posted on the web site and a copy was given to the City team involved with the Road Reconstruction and Infrastructure as well as other members of the committee; we issued a letter of support for a project from the Ottawa Stewardship Council which is focused on the "greening" of Scott Street. The application for a grant to the city was submitted by the OSC and a response is expected shortly; we hosted an evening with the City of Ottawa urban planner Alain Miqueles which was well attended and provide those in attendance with an interesting candid discussion on the overall approach to urban planning in the City of Ottawa; the WWCA publicizes its monthly meetings on its website and sends our periodic emails to our mailing list, gets coverage on our activities in local papers in an effort to keep residents of West Wellington informed.

The President also noted that there are new developments sprouting up in West Wellington including a proposed new 32 unit development on Piccadilly St. at the old St. George's school site by Uniform Developments and of course the Piccadilly condo project. The WWCA will continue to get your ideas and provide comments to the City concerning these and other projects and will continue to be an active participant in the infrastructure/neighbourhood planning process and to get your feedback all the way through that process, as well. Look out for a series of open houses hosted by the City where residents will be asked for your views on the latest stage of these processes.

Finally, the President noted that 15 years ago next month, members of the community met for the Founding meeting of the West Wellington Community

Association. On June 12th, here at Fisher Park, the WWCA will mark that occasion with coffee and cake as well as holding an informal meeting with Councilor Christine Leadman.

b. Treasurer (moved to 7(b))

c. Planning sub-committee

Christopher Duschene, VP, reported that WWCA had selected specific issues to work on rather than being fragmented.. Over the past year we choose to focus on planning, within the context of Wellington Street and communications in order to inform and involve residents. WWCA has been actively involved, as noted in the President's report, with the Community Development Planning process, the Infrastructure projects, and the CTF process. Christopher outlined that our community can influence all of these projects underway through the WWCA, fill out the online survey and attend the open houses and give your comments. He concluded by saying that though the time allotted for this work was very compressed, March 2008, he credited the city for their efforts to be inclusive and seek community input.

d. Communications and website

Dave Haskins reported that this time last year, we did not have an active website and he acknowledged the President, for his efforts to support the re-launching of the website. In reviewing the stats, visits to the website are increasing and media coverage has helped increase the traffic on the website. His efforts have been concentrated on keeping the site up-to-date and relevant for residents. He concluded by asking for volunteers or suggestions to continue to improve the website.

Anne-Marie Laurin reported that local papers have been supportive in printing articles on the activities of the WWCA. Participation in the Association has increase as a result. She also concluded by asking for volunteers to help communicate with the broader community.

John Sutton reported that the WWCA mailing list has grown to 300 names and would like to expand it further. He asked that if anyone present, was not currently on the list, to please provide him with their contact information.

The President welcomed Councilor Christine Leadman to the meeting. She spoke of the neighbourhood planning and road reconstruction initiative underway in the area and encouraged everyone to get involved.. She also informed everyone of her new website Kitchissippiward.com

Also, the President welcomed Ottawa Centre MPP Paul Dewar. He noted that communities are coming together well and this is extremely important with all the initiatives underway.

6) Proposed WWCA bylaw changes for action

The President explained that the Executive prepared amendments to the existing Bylaws and that these proposed changes have been posted on our website. The amendments, if approved, will, among other things, clarify the right of the association to collect membership dues and provide clarification of Executive Member's duties.

The President asked for a motion from the floor to approve all of the proposed amendments to the bylaws of the WWCA Constitution. Janet Glendenning moved the motion and it was seconded by Peter Duschenes. The motion was carried to approve the by law amendments.

7) A) Acknowledgement of outgoing Executive

The President acknowledged and thanked outgoing member, François Matte, who had performed the duties of Treasurer for the past year.

B) Francois Matte reviewed the financial report and informed meeting attendees that it will be available on the WWCA website.

8) Election of Board members for 2007-2008 and welcome to new Board

The President explained the process for elections and stated that we can elect up to 11 members to the Board, without voting ballots, above 11 nominees, voting ballots would be used. He also sought nominations from the floor. The following is the slate of names for the 2007-2008 Board for WWCA:

Rob Bowman
Christopher Duschenes
Peter Duschenes
Ralph Wiesbrock
John Sutton
Peter Blyer
Christine Rowsell
Jason Thompson
Cathy Bennett

The President asked for a motion from the floor which was given by Francois Matte and seconded by Mark Fathern. The motion was carried and the President presented the new board members.

9) Item for information

- a. June 12th, WWCA-15th Year Celebration and Meet and Greet with Kitchissippi Ward City of Ottawa Councilor Christine Leadman

The President reminded members of the upcoming meeting on June 12th- here at Fisher Park School.

He also encouraged attendees to check out the information on the Scott St Greening Project.

Finally, he encouraged attendees to buy a \$5 membership to the Association and to sign up as a volunteer and to get on our mailing list.

10) New business

- a. Pending motions
- b. Unscheduled businesses

There were no pending motions or unscheduled business

11) Administrative motion: Adjournment

The President invited a motion to adjourn the WWCA AGM. Peter Duschenes moved the motion and Francois Matte second the motion. The motion to adjourn was carried and the President thanked everyone for attending.