

**West Wellington Community Association (WWCA)
Annual General Meeting Minutes
Fisher Park School, Room 115
May 15, 2008**

1) Call to order and establish quorum

The President, Rob Bowman, called the meeting to order and confirmed quorum. Given we did not establish quorum, required 15 members, the President quoted the by-law that permits the business of the meeting to continue if the majority of those members present wish to proceed. Members were asked to raise their hands if they wanted the meeting to proceed. There were enough votes to continue with the meeting.

2) Welcome and introductory remarks

The President welcomed everyone to the meeting and introduced himself: “I live on Clarendon Avenue and in addition to my volunteer duties as President, I work as a Broadcasting Policy analyst for the CRTC.”

The President then asked everyone to briefly introduce themselves. Now that everyone had been introduced, Rob moved on to item 4(a) which is the approval of agenda. Extra copies of the agenda were distributed for review and were also available on the WWCA website.

There were no additions, deletions or amendments to the agenda proposed by those present and a motion was sought from the floor.

Ms. Bennett: Mr. Chair I move that we approve the Agenda of the 2008 AGM

Do we have someone to second that motion? Yes. Seconded by: Peter Duschenes.

All in favour? Yes

Opposed? No

Abstentions? No

CARRIED. Acknowledgement of Outgoing executive becomes 7 (a) with Item 5 b (the Treasurer’s report moved to become 7 b).

ITEM 4b)

The review of the minutes from the 2007 WWCA AGM. These minutes were posted on the WWCA web site along with the agenda for this evening’s meeting. The President distributed copies and in the interest of time didn’t do a line by line review

but asked those who were in attendance there were any suggested changes or any corrections needed.

As there were no corrections or changes, the President sought a motion from the floor to approve the minutes from the 2007 Annual General meeting.

MOVED BY: Ralph Wiesbrock

Do we have someone to second that motion? Yes. Seconded by: **Peter Bleyer**

All in favour? Yes

Opposed? No

Abstentions? No

CARRIED. The 2007 minutes have been approved.

5a) PRESIDENT'S REPORT

The President congratulated the Board for overseeing what had been another exciting and eventful year for the West Wellington Community Association and provided a brief rundown of our activities over the past year and the challenges ahead.

First, the WWCA has been an active participant in the consultation process for the Road Reconstruction of Wellington Street West. WWCA is a member of the Community Task Force which is contributing volunteer resources to consult on these three City lead processes. The task force is made up of City staff, and community members from a broad cross section of neighbourhood residents including residents of West Wellington and Hintonburg, business owners, landlords, community groups and social service organizations. Residents, business owners, property owners, community groups and other stakeholders have been involved in every step of developing a Neighbourhood Plan. Through public meetings, education sessions, open houses and information sharing using a myriad of methods, residents and stakeholders determine the future of their neighbourhood. The neighbourhood plan process started in spring of 2006 and the neighbourhood plan document is expected to be completed in the fall of 2007. The Road reconstruction has started between Parkdale and Holland on Wellington and is expected to be completed by the summer of 2009. The CTF was involved in working with the City to review and comment on the proposed design including pavement, lighting, benches and other infrastructure. Open houses were also held this past year to get public comment on the reconstruction plans.

Other WWCA efforts in 2007-2008 included:

- We either wrote letters to the City on site plan amendments or reviewed them and declined to comment in cases where the Association considered them outside our mandate or where we did not have the volunteer resources to do so. Comments were filed or emails were sent with additional questions for developments such as the St Georges school site,

- The WWCA continues to expand its mailing list and we now have over 325 households on our mailing list who receive updates on our activities.
- We co-organized and contributed to some of the expenses relating to a Kitchissippi Ward All Candidates meeting prior to the provincial election at the Churchill Seniors Centre. Our co-sponsors for the event was Hampton Iona Community Association. It was well attended and our Association provided the bulk of the volunteers on the evening of the event. The Mayor even made an appearance at the meeting and asked a question to the candidates.
- WWCA launched a campaign to raise the issue of school closures in our area when a public school board memo reviewed that certain schools in our area might be deemed prohibitive to repair. The campaign put the issue on the front burner and many school board trustees were phoned and emailed by concerned members of the public. The WWCA held a public meeting with the Hintonburg Community Association to discuss the issue and are in the process of setting up a Schools Committee to meet with our local trustee Jennifer McKenzie on issues of concern relating to our area schools. Anne Marie Laurin is the WWCA representative of this committee.
- At that same meeting, the Fisher Park High School Reunion Committee presented the Association with a cheque from its surplus revenues from its school reunion activities. The WWCA was tremendously grateful for this generous donation which will help the Association defray its costs for things such as room rentals, printing of posters and publicity for our activities and awareness campaigns such as the ongoing school closures issue.
- WWCA's website continues to be up and running and updated regularly. It is a great source of up to date information on our activities. In case you have not seen it, the web address is www.westwellington.ca
- The WWCA publicizes its monthly meetings on its web site and sends out periodic emails to our mailing list, gets coverage on our activities in local papers in an effort to keep residents of West Wellington informed.

That was just some of the activities we have been up to over the past year. There are new developments sprouting up in West Wellington including a proposed new 32 unit development on Picadilly St at the old St. George's school site by Uniform Developments, and a condo project across the street from the new Picadilly condominiums.

The WWCA will continue to get your ideas and provide comments to the City concerning these and other projects and will continue to be an active participant in the infrastructure/neighbourhood planning process and to get your feedback all the way through that process as well. Look out for a series of open houses hosted by City where you will be asked for your views on the latest stage of these processes.

ITEM 5b

Report from the Treasurer Peter Duschenes.

Statement of revenues and expenses from April 1, 2007 to March 31, 2008

The opening bank balance was \$651.41

Revenues during the year:

Memberships = \$245.00

Donations = \$4,500 (was presented to WWCA by the Fisher Park Reunion Committee)

Interest= .22

Other = \$220.07

Total Revenues = \$4,965.29

Expenses for the year:

Food for various public meetings = \$105.73

Room Rental at Fisher Park = \$50.00

Website = \$220.19

Bank charges = \$8.50

Post Box = \$125.08

Total Expenses = \$844.77

The closing bank balance for year is **\$4,771.93**

Peter stated that the Board was now looking at the best ways to utilize the donation made by the Fisher Park Reunion Committee to benefit the community including to further our efforts with respect to the urban schools issue . He also encouraged the purchase of WWCA memberships being sold for \$5.

Item 5 c

The President thanked Peter and announced there would not be a report from our Planning Subcommittee tonight, as Chris Duschenes is not available due to work schedule conflicts. However, Ralph Wiesbrock agreed to provide a brief update and the activities were pretty much summarized in my opening summary of the WWCA activities.

Ralph described the Community Development Plan as a participative approach that provides the community with an opportunity to help make decisions about what happens in their own backyards. He encouraged members to go to the City's website for more info, also found on the WWCA website.

He spoke of the Neighbourhood Planning Initiative as an example of a comprehensive design plan that was combining a lot of silos and encouraged volunteers to get involved.

Ralph noted that there is a lots going on in development and our Association needs more volunteers to be involved so we can have our voices heard at the beginning of a process rather than reacting at the end.

He asked attendees to speak to their neighbours about getting involved with the WWCA.

Item 5d

John Sutton who is in charge of our memberships for the WWCA gave a brief report. . A total of 50 memberships were sold last year and the email list has grown to 320 names- this list is used to inform community members of what is happening in the area. John encouraged people to talk to the neighbours about getting a membership. The new board may consider a membership drive in the Fall.

Item 5e

The President thanked John for his report and sought a report from those WWCA volunteers, Anne-Marie Laurin and Dave Haskins, involved with our communications, and web site.

Dave reported that he maintained the website and added new features such as an RRS feed that will alert you when there is a change in the website. As well, he has added an archive feature. For next year he would like to consider moving to a blog platform.

Anne Marie was not available to attend this meeting and therefore there is no report.

The President thanked Dave.

ITEM 6

As Item 6 on the agenda, the President acknowledged and thanked the outgoing members of the Board Executive.

- Christopher Duschenes has been our Vice President and chair of the Planning Committee but will be stepping down from the Executive of the WWCA.
- Cathy Bennett has been our secretary on the Executive of the WWCA but she will be stepping down from the Executive.
- John Sutton has been on the Board and in charge of memberships and for handling our mailing list but will be stepping down from the Board.

The President also declared that he would be stepping down from the Board. The Board members thanked Rob for the two years that he acted in this capacity and recognized his enormous contribution in revitalizing the Association.

Rob thanked the Board he stated that he intended to stay on as a volunteer for a few more weeks to assist with the Board transition and that he would continue to stay involved with WWCA activities in a lesser capacity.

Item 7 - Election of Board members for 2008-2009.

Rob stated the bylaws of the Association permit us to elect up to 11 members to the Board. If there are less than 11 volunteers nominated, then they are acclaimed. In terms of who will be President, Vice President, Treasurer and Secretary, this will be decided, in

accordance with the bylaws by a secret ballot between the Board members at a Board transition meeting to take place on Thursday June 22 here at Fisher Park .

The names of all the persons who have informed the Board that they wish to become members of the WWCA Board are as follows:

- 1) Jason Thomson
- 2) Christine Rowsell
- 3) Peter Duschenes
- 4) Ralph Wiesbrock
- 5) Dave Haskins
- 6) Peter Bleyer

The President called for any additional nominations from the floor.

The President noted that Jason Thomson could not attend the meeting this evening due to a work related business trip. He asked the President to read out the following message prior to voting:

He is married with a 16 month old girl, and have lived in the neighbourhood since 2003. Jason has a Master's in Geography from University of Guelph and enjoys commuting to work, at the Environment Directorate of INAC, on his bicycle. He is interested in neighbourhood planning, development and school issues and is keen to serve a second term as a board member.

Given that the WWCA can have up to 11 members on the Board and we have no more than 11 candidates, an election was not necessary. The President sought a motion from the floor to accept the entire slate as proposed.

MOVED BY: John Sutton

Do we have someone to second that motion? Yes. Seconded by: Gillian Salmond

All in favour? Yes

Opposed? None

Abstentions? None

CARRIED. The following candidates have been acclaimed to the WWCA Board

- 1) Jason Thomson**
- 2) Christine Rowsell**
- 3) Peter Duschenes**
- 4) Ralph Wiesbrock**
- 5) Dave Haskins**
- 6) Peter Bleyer**

The President welcomed the new Board members and concluded the election portion of the agenda.

The President read a few announcements about upcoming community events:

- Join Councillor Christine Leadman, and her special guests, your Provincial and Federal Elected Representatives Yasir Naqvi, MPP Ottawa Centre and Paul Dewar, MP Ottawa Centre for a Town Hall meeting to discuss Transit, Greenspace and Infrastructure on Tuesday, May 20, 2008, 7:00 p.m. - 9:00 p.m. at the Hintonburg Community Centre.
- Check the WWCA website for a link to the Wellington West BIA which has updates on the Road construction.
- The President noted that although monthly meetings have been held consistently, there are a few months worth of minutes not posted on the website from regular monthly meetings. Those minutes have been prepared and we are committed to having them up on our website within the next two weeks.
- There will be an Intensification Discussion with Dimitri Roussopoulos, founder and CEO of Urban Ecology. The discussion will deal with the question of how do we reconcile community aspirations for intensification with the principles of the Official Plan? It will be hosted by Councillor Clive Doucet and will take place May 27, 2008 from 7 to 9 p.m. in Council Chambers – City Hall 110 Laurier Avenue West.
- Westboro from June 11 to 15. Look for more details in Kitchissippi times and on the Westfest website.
- Keep an eye out in your local paper and in flyers for a June open house at the Hintonburg Community Centre where you will find more details out about the community design plan and the road reconstruction and the neighbourhood plan initiative.

Item 8 is New Business

No new business was raised.

The President sought a motion to adjourn the WWCA AGM.

MOVED BY: Ralph Wiesbrock

Seconded the motion? Yes. Seconded by John Sutton

All in favour? Yes
Opposed? None
Abstentions? No

CARRIED. The WWCA 2008 AGM was adjourned.